



Arts Arbitration and Mediation Services

a program of California Lawyers for the Arts

Wells Fargo Building
2140 Shattuck Ave, Suite 310
Berkeley, CA 94704
Phone: 510.990.6030
Fax: 510.201.9957
www.calawyersforthearts.org

AAMS Volunteer Panel Membership

Arts Arbitration and Mediation Services (AAMS), a program of California Lawyers for the Arts (CLA), has provided alternative dispute resolution to artists and entertainers since 1980. AAMS provides mediation, arbitration, conciliation, meeting facilitation, and negotiations counseling services across California. AAMS has offices serving Sacramento, the San Francisco Bay Area, and Los Angeles. The AAMS Panel is composed of volunteers who provide the alternative dispute resolution services of AAMS to the community, with the support of AAMS staff. AAMS volunteers serve at the at the discretion of AAMS and CLA.

Qualification Criteria:

- 1) Completion of a basic mediation or conflict resolution training program
- 2) Significant training, or experience as a neutral
- 3) Minimum of 5 years in legal practice or business/professional experience in subject matter area (*for arbitrators only*)
- 4) Educational degree(s) and/or professional license(s) appropriate to your field of expertise (*for arbitrators only*)
- 5) Experience in arts or arts-related issues preferred
- 6) Bilingual preferred

Requirements/Duties:

- 1) Completion of AAMS orientation training (either 1- or 2-day versions)
 - If none are currently scheduled, contact AAMS staff
- 2) Be available to volunteer at least twice per year
 - Cases are not guaranteed
- 3) Utilize AAMS facilitative co-mediation model and follow all AAMS process procedures/guidelines
- 4) Be present for the entirety of all scheduled sessions for cases in which you are appointed as a volunteer (including pre- and post-session time)
- 5) Conduct self in a generally accepted professional manner during all proceedings
- 6) Volunteer commitment extends to two 3-hour mediation/conciliation sessions, or to the first 6 hours of arbitration/facilitation work
 - After this, fees are split with volunteers (after out of pocket expenses, 60% to volunteer panelist, 40% to AAMS)*



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- Mediations: After two sessions, mediations are charged \$150 per party per hour
 - Arbitrations: After the 6 hours, arbitrations are charged \$200 per party per hour; panelists agree to volunteer the first 6 hours of their time spent including pre-hearing work (pre-arbitration conferences, document review, etc.)
 - Facilitations: Per hour pricing varies, but generally starts at \$150 per hour
- 7) Active or inactive membership in good standing with the California State Bar (*for attorney arbitrators only*)

Process for Application:

Complete and return to AAMS:

- 1) AAMS Panel Questionnaire (to AAMS office where applying)
- 2) Resume

AAMS Offices:

San Francisco Bay Area:

Wells Fargo Building
2140 Shattuck Ave, Suite 310
Berkeley, CA 94704
Tel: (510) 990-6030
Fax: (510) 201-9957
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Los Angeles:

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*Panelists understand that DRPA funding requires that we waive fees for low-income or unemployed parties.