Media Content Intern

California Lawyers for the Arts is a non-profit arts service organization that empowers the creative community by providing education, representation and dispute resolution to artists and arts organizations. CLA is seeking an enthusiastic Media Content intern in the Santa Monica office to work at least 10-15 hours per week with a minimum commitment of three months.

CLA is looking for a creative intern that has interest in creating, editing, and submitting a variety of media projects for our organization. First, we are looking for an intern to create two short-form informational videos about CLA for our website – a short 30-second advertisement and a longer, informational video on our history and mission. Second, the intern must be available for photographing CLA events for use on our website and social media platforms. Finally, we would like an intern to help us further our podcasting initiative – helping us form a professionally produced series of informational interviews with California attorneys. If you have experience and skill in any (or all) of these areas, CLA would love for you to submit a link to your previous work or e-mail us a small portfolio of your work. The intern must be capable of working independently but must also communicate frequently with our supervising staff. For some tasks, the intern must have access to his or her own equipment and software.

Potential Responsibilities:

- Collaboratively composing a short-form and long-form advertisement for CLA’s website;
- Photographing CLA or other Los Angeles-based events;
- Recording and editing educational podcasts with attorneys in the Los Angeles area;
- Intern will assist our staff with preparations for and execution of our annual gala in the summer and various special events as needed.

Qualifications:

- Must have some experience in film editing, photography, or audio recording.
- Must be proactive, self-directed, detail-oriented and organized.
- Must possess strong inter-personal skills.
- Must possess capacity to work independently and collaboratively as part of a team.
- Must be flexible with hours and available to visit our office bi-weekly (at the minimum).

How to Apply:
Please email resume, cover letter, two references and available work hours to:
losangeles@calawyersforthearts.org